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LISTENING TECHNIQUE

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ABSTRACT

Almost every student sincerely believes that he or she listens effectively. Consequently, very few students think they need to develop their listening skills. But, in fact, listening effectively is something that very few of us can do. It's not because listening effectively is so difficult. I have observed most of the student has just never developed the habits that would make the student effective listeners. By using different listening techniques, the student will get more information from the different sources and will increase others' trust in you, and will reduce conflict, better understand how to motivate others, and also will inspire a higher level of commitment in people you manage.

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INTRODUCTION

Listening is a kind of integrated skills in language. It is also a process of language, which will help to the students to become proficient in English, and they can able to prepare well for the academic success and social challenges as well as dealing with the patient daily in day to day life. Almost every student sincerely believes that he or she listens effectively. Consequently, very few students think they need to develop their listening skills. But, in fact, listening effectively is something that very few of us can do. It's not because listening effectively is so difficult. I have observed most of the student has just never developed the habits that would make the student effective listeners. By using different listening techniques, the student will get more information from the different sources and will increase others' trust in you, and will reduce conflict, better understand how to motivate others, and also will inspire a higher level of commitment in people you manage. The people who employed in hospitals, universities, and other government agencies found that virtually all of the respondents believed that they communicate as effectively as or more effectively than their co workers. However, I observe that the average person have less efficiency. While most people agree that listening effectively is a very important skill, most people don't feel a strong need to improve their own skill level. Almost all international conferences and competitions, seminars are conducted in English, so if the student wants to learn English and proficient in language, the teachers or instructors should provide proper techniques to enhance their listening skill.

Effective listening by using different techniques is a way of showing concern for subordinates, and that fosters cohesive bonds, commitment and trust, and also tends to reduce the frequency of interpersonal conflict and increases the likelihood that When it is emerges. It is actively absorbing the information given to the students by a speaker, showing that you are listening and interested, and providing feedback to the speaker so that he or she knows the message was received. Effective listening by using techniques makes the students to learn more and have been heard and understood. Listening is not an easy process to learn, it builds a framework of concepts that helps to the nurses and students to become proficient in English and prepared for the academic and they should have capability to deal with the patient. Instructors want to produce students who, even if they do not have complete control of the grammar or an extensive lexicon, can fend for themselves in communication situations. In the case of listening, this means producing students who can use listening techniques to maximize their comprehension of aural input, identify relevant and non relevant information, and tolerate less than word by word comprehension.

The process begins when the nurses commence to learning the vocabulary and makes interest to learn by using apt techniques. The present paper focuses on how to listen a language and what are the techniques to adopt to enhance their knowledge. English is also one of the easiest language to learn and to use. I have mentioned some of the techniques to learn English effectively.

Listening process

The teacher or instructors should focus on the following process of listening:

1. Awareness of the listening process and listening techniques by asking students to think and talk about how they listen in their native language
2. Allow the students to practice the full repertoire of listening strategies by using authentic listening activities
3. Behave as authentic listeners by responding to student communication as a listener rather than as a teacher.
4. When working with listening tasks in the class, students should show the interest and use strategies that will work best for the listening purpose and the type of text of text. They explain how and why students should use of the techniques
5. While the students practice listening techniques in the class and ask them to practice on the same day outside of class in their listening assignments. The teacher should encourage the students to be conscious of what they're doing while they complete listening assignments
6. The teacher should encourage the students to evaluate their comprehension and their techniques use immediately after completing an assignment. They build comprehension checks
7. Into in class and out of class listening assignments, and periodically review how and when to use particular techniques
8. Teacher must encourage the development of listening skills and the use of listening techniques by using the target language to conduct classroom assignments; making announcements, assigning homework, describing the content and format of tests etc.
9. Usually the students will transfer techniques to use from one task to another. It should be explicitly mention how particular techniques can be used in a different type of listening task or
10. With another. This process provides the student to develop both the ability and confidence to handle communication situations they may encounter beyond the classroom. In this way the teacher can provide the knowledge and enrich the student's foundation for communicative competence in the new language.

Listening technique: 1

1. To make interest to learn and listen a language
2. Try to find out the sources (stories, conversations provide paragraphs essays etc)
3. Try to identify the words with meaning which does not understand
4. Repeat to listen the content again
5. Identify yourself whether you can able to understand the content
6. Asking other's (groups) to listen your conversation.
7. Raise questions yourself and answer
8. Practice your conversation daily with different vocabulary with your classmates to enhance your knowledge

Listening technique: 2**Plan for the listening activities**

1. Decide in advance what you are going to listen.
2. Decide if more linguistic or background knowledge is needed.
3. Determine whether to enter the text or content from the top down (attend to the overall meaning) or from the bottom up (focus on the words and phrases)

During and after listening: Monitor comprehension

1. Ask help from expert
2. Check predictions and inaccurate guesses
3. Decide what is needed to remember and repeat again
4. View again to check comprehension.

After listening: Evaluate comprehension and use techniques

1. Evaluate comprehension in a particular activity or area
2. Evaluate overall progress in listening and in particular types of listening activity
3. Decide if the techniques used were appropriate for the purpose and for the task
4. Make changes in the technique if necessary

Listening technique: 3

1. Stop talking
2. Engage in one conversation at a time
3. Empathize with the person speaking
4. Ask questions
5. Don't interrupt
6. Show interest
7. Concentrate on what is being said
8. Don't jump to conclusions
9. Control your anger
10. React to ideas, not to the speaker
11. Listen for what is comprehended
12. Ask questions
13. Share the responsibility for communication

Listening technique: 4

Provide some materials related to topic or area and situations to prepare students for the types of listening. Students will need to do when using the language outside the classroom

One way Communication

1. Radio and television programs
2. Public addresses announcements (pharmacy, lab, conference seminar, etc).
3. Speeches and lectures
4. Telephone customer service recordings.

Technique

1. Help to the students to identify the listening goal to obtain particular information to decide whether to

continue listening: to understand most or all of the information.

2. Help to the students outline predictable sequences in which information may be presented: who-what-when-where (news stories): who-flight number-arriving/discharging patient (Room no, payments, follow up):” for (function), press, and (number)” (telephone recordings).
3. Help to the students to identify key words/phrases to listen for.

Two –way Communication

The listener focuses on the speaker’s meaning rather than the speaker’s language. The focus shifts to language only when meaning is not clear. Make note the difference between the teacher as teacher and the teacher as authentic listener in the dialogues

MERITS OF LISTENING

Learning English is not only useful- it gives you a lot of satisfaction.

1. Get satisfaction

1. Making progress feels great. Students never forget the moment they discovered, they could speak with people or watch TV in English.
2. The students will enjoy learning English, if they remember that every hour they spend gets closer to perfection.
3. Using and learning English is fun, too, because every sentence they learn or reminds of their success.

2. Get access to knowledge

Here are some examples of knowledge you can use if you learn English.

Books

On any subject, from all over the world in English. Students can read the books by American authors, and books translated from other languages. Whatever you’re interested in, you can read about it in English!

News reports

Watch international television networks, such as CNN international and NBC. They broadcast news much faster, and more professionally, than smaller, national networks, and also watch everyone and everywhere in the world.

3. Communicate with people-After developing your language skills, you will be one of the best communicator in the globe. Because all the students community can able to comprehend and communicate with each other. They will impress people around them whenever opened their mouth. It makes big jumps in their career, leaving others miles behind.

4.Push your career forward-After learning English well, students can able to move anywhere in the world and also they

can get out of their armchair, learn about their life and others’ culture. Knowing English will let you:

- Be a world class woman or men.
- Put “excellent knowledge of your career.
- Become a better scientist.
- Gain more technical knowledge.
- Read great books.
- Enjoy English language music more.

5. Expect Success

Language learning always seems to move in steps. Students will study for a period of time and they reach plateau where it seems as though you are not making further progress. After some time, they will realize that they have once more made excellent progress. English speaking people will undoubtedly hear regular progress in their career.

Conclusion

The present paper will encourage the nursing students to use some of the techniques which I have prepared. Learning English by using these techniques makes you a more powerful, happier person. It is not difficult to imagine some situations where knowing English gives you a great feeling. I hope that, with the teachers help, students will get lot of satisfaction, too. I recommended reading news papers, Medical journals, magazines, discussion in English with doctors, teachers and your classmates will provide more knowledge in vocabulary and expressions.

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